



**New Life – Reshaping Life in a Generous Country
1st Transnational (Kick-Off) Meeting,
15-16 January 2018
Minutes Report**

Attendees:

1. Ayhan Dağlı (Directorate of Cukurova MEM)
2. Rezzan Balçılar (Çukurova MEM)
3. Derya Evran (Cukurova MEM)
4. Özcan Yücel (MEGİDER – TR)
5. Hatice KILINÇ (MEGİDER – TR)
6. Assoc.Prof.Dr.Gülden İlin (Çukurova University - TR)
7. Assoc.Prof.Dr.Jose Alberto Lencastre (APLOAD)
8. Jose BRONZE (APLOAD)
9. Dr.Panos Milios (DIAN Training Center - GR)
10. Maryrose Francica (Acrosslimits – MT)
11. Kerry Freeman (Acrosslimits – MT)
12. Çetin İlin (Çukurova University -TR)
13. Erdoğan Şimşek (Çukurova University - TR)
14. Metin Demirci (Dalya Agency Ltd.- TR)
15. Sait Dinç (Dalya Agency – TR)

On Sunday, 14th January 2018

Partners arrived at Masel Hotel, Adana where the participants would stay at.

On Monday, 15th January 2018

The participants to the Kick-off Meeting were registered and delivered the dossiers, fliers, notebooks and meeting documents. The meeting started at 9:30 as agreed in the agenda (enclosed) proposed by the Coordinator.

As in the Agenda of the meeting; in the morning session;

Rezzan Balçılar, who hosts the Kick Off meeting of the project, made a welcome speech and explained the previous and ongoing EU projects at Directorate of Cukurova National Education.

Ayhan Dağlı, who coordinates the project, also made a welcome speech and introduced all of the details, the necessities and objectives of New Life project, emphasizing the budget and explained the Intellectual Outputs of the project to the participated guests in the “Kick-off Meeting” and thanked for their participation.



He also talked about the importance of the New Life project as to provide a language learning module in e-learning platform for the women refugees to learn the language of the host community.

The delegates from Cukurova University, explained the importance of EU projects at the universities and gave some advice and financial requirements for completing ERASMUS+ projects successfully.

After the Coffee break, Project Team started up to work on New Life project in the meeting room of the Directorate of National Education. The presentation the partners had in the meeting was very clear and all the partners now are aware of e.g. what budgets to spend on the application form and the detailed budget approved by National Agency at most and what declarations they had to fill in and collect for the reports. They asked some questions about these issues and Balçılar explained them. At the end, the project partners learnt the financial rules and had information about the budget indicated in the contract.

Project partners all went to have lunch after this speech. After the lunch, project partners introduced themselves and presented their association, institutions, schools and companies and explained their contributions to the project and mentioned about their direct relations with the project. After these presentations, they continued working on Outputs of Project.

Ms. Balçılar started to explain the aims, outputs and travel issues, and all the partners discussed the Route Map of the project and they agreed on the map.

On Tuesday, 16th January 2018

On the second day, the partners went on working and discussions on the intellectual outputs as represented in the agenda until lunch time. After the results of these discussions, please have a look below.

The participated partners all agreed on the following actions:

- ⇒ Partners started discussing on the topics which had to be studied under the project in order to confirm the management, communication, and time and dissemination plan
- ⇒ Mr.İlin mentioned about the project management, quality plan of the project, and Ms.Balçılar made powerpoint presentations about main activities & intellectual outputs
- ⇒ Financial obligations
- ⇒ The responsibilities that must be undertaken by each partner until the next meeting
- ⇒ The project logo was designed by Dalya Agency and everybody agreed.



- ⇒ Ms.Balcılar kindly asked the partners to check the draft project website (www.newlifeproject.eu) which would be completely ready to be used in a month and send more detailed information for themselves to be added in the “partners” section. The partners agreed that they would check and send feedback and some detailed institutional information.
- ⇒ Within two weeks, Çetin İlin, Cukurova University will prepare a questionnaire for the target group to find out where the questionnaire will be implemented on. This will also be of help in the country survey reports for current New Life implementations in their countries.
- ⇒ All activities and achievements will be carried out in the time schedule indicated in the IOs by sharing with all the partners in consortium.
- ⇒ Mrs. Evran introduced the project gantt-chart via Google Drive to all the participants.
- ⇒ Partners need to have their personal e-mail addresses for a better and an easier communication via “[Gmail](#) Group mailing List”.
- ⇒ The First Adana Minutes Report and the first Newsletter will be drafted by Cukurova MEM until the end of February, 2018.
- ⇒ The date of “the Second Transnational Meeting” which would be held in Athens was determined as 30-31 May 2018, by taking all the partners’ opinions. The partners all agreed on the date of the meeting. The meeting ended by the delivery of the certificates.

In the afternoon and the night of the second day, there was a city tour and cultural activities held by the host partner, Çukurova MEM, TR.

And the following day,

On Wednesday, 17th January 2018

The partners all went back to their countries safe and sound.